



## LINCOLNSHIRE SCHOOLS' FORUM 26 JUNE 2013

### **PRESENT: TERL BRYANT (CHAIRMAN)**

David Bennett (Governor, Horncastle Queen Elizabeth's Grammar School), Ellenor Beighton (Headteacher, De Aston, Market Rasen), Professor Ken Durrands CBE (Governor, The Kings, Grantham), Roger Hale (Headteacher, Caistor Grammar School), Jonathan Maddox (Headteacher, Bourne Grammar School), Richard Thomson (Headteacher, Rauceby Primary School), Jennifer Wheeldon (Headteacher, Ellison Boulters Primary, Scothern), Joanne Noble (Headteacher, Gainsborough Nursery School), John Beswick (Governor, Stickney Church of England Primary School), Roger Hewins (Governor, Corringham Church of England Primary School), Vicky Cook (Headteacher, Welbourn Church of England School), Patricia Ruff (Headteacher, Dunholme St Chad's Primary School), Ian Wilkinson (Headteacher, Deeping St James Primary School), Bridget Robson (Headteacher, Lincoln The Fortuna Primary School) and Claire Flavell (14-19 Partnership)

Councillor D Brailsford attended the meeting as an observer

Officers in attendance:-

John O'Connor (Head of Service - School Administration), Debbie Barnes (Executive Director Children's Services), Andrea Brown (Democratic Services Officer), Gary Nixon (Head of Additional Needs), Douglas Robinson (Environmental Services Team Leader (Sustainability) and Tony Warnock (Head of Finance – Children's & Specialist Services)

### 1 ELECTION OF CHAIRMAN

RESOLVED

That Terl Bryant be elected Chairman of the Forum for the ensuing municipal year.

### 2 ELECTION OF VICE-CHAIRMAN

RESOLVED

That Michael Follows MBE and John Beswick be elected Vice-Chairmen of the Forum for the ensuing municipal year.

**2**  
**LINCOLNSHIRE SCHOOLS' FORUM**  
**26 JUNE 2013**

**3**      APOLOGIES FOR ABSENCE

Apologies for absence were received from John Beaven (Headteacher, Scampton Pollyplatt Community Primary School), Graham Burks (Headteacher, Kesteven & Grantham Girls' School), Michael Follows MBE (Governor, Boston John Fielding Community Special School), Simon Hardy (Faith Groups), Jeremy Newnham (Headteacher, Caistor Yarborough), Chris Rolph (Headteacher, Monks' Dyke Tennyson College) and Dave Thompson ( Teaching and Learning Centre).

An apology for absence was also received from Councillor Mrs P A Bradwell (Executive Councillor for Adult Care & Health Services and Children's Services).

**4**      MINUTES OF THE MEETING HELD ON 24 APRIL 2013

Confirmation was received that the reference to the delegated money to local authorities for Post-16 children with learning difficulties and disabilities, at minute number 3, would have a separate line entry in the budget.

**RESOLVED**

That the minutes of the previous meeting held on 24<sup>th</sup> April 2013 be agreed and signed by the Chairman as a correct record.

In order to allow the Executive Director for Children's Services to attend another, prior engagement, the Chairman agreed to rearrange the agenda as follows:-

- Item 8 – Higher Level Needs (SEND) Funding and General Matters
- Item 9 – Pathfinder Outreach Social Communication including Autism Outreach
- Item 7 – Ethnic Minority and Traveller Education Team (EMTET) Funding
- Item 5 – Lincolnshire Schools' Forum Membership
- Item 6 – Energy Update
- Item 10 – School Funding Reform: Findings from the Review of 2013/14 & Arrangements and Changes for 2014/15
- Item 11 – Academies Update
- Item 12 – Work Programme

**5**      HIGHER LEVEL NEEDS (SEN) FUNDING AND GENERAL MATTERS

Gary Nixon, Head of Additional Needs, introduced the report which provided information regarding SEN funding in Lincolnshire schools, funding for learners with high level needs, SEN funding allocation for schools outside Lincolnshire and general SEN funding matters and statistics.

During discussion, the following points were noted:-

- Although the statutory assessment need to take place within 26 weeks, the Local Authority has to provide time for all those professionals involved to liaise with parents and schools, where required. If all information is provided

before the 26 week deadline is reached then the Local Authority has the ability to issue a statement earlier. However, if all required information has not been received, but a statutory assessment is signed off, then the Local Authority could be open to challenge.

- Concern was noted that 26 weeks of a 39 week school year is a long time. It was thought that this may or may not change within the new guidance.
- Confirmation was provided that it was illegal to directly attach money to a statement, although it was acknowledged that it did cost differing amounts for each child. The statement itself, however, was to identify what the Special Educational Needs of the child were and not to give consideration to the costs involved.
- It was explained that no significant changes to the funding regime had been implemented since April 2010 when the new SEN factor was introduced. However, under the Government's school funding reforms for 2013/14, it was necessary to identify the notional SEN.

AGREED

1. That the report be noted.

6 EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED

That under Section 100(A) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined by Paragraphs 1 and 3 of Schedule 12A of the Act, as amended.

7 PATHFINDER OUTREACH SOCIAL COMMUNICATION INCLUDING  
AUTISM OUTREACH

Gary Nixon, Head of Additional Needs, introduced the report and explained the salient points therein.

RESOLVED

That the recommendation to accept Option 2, as set out within the report, be agreed.

That a report on the funding of outreach services from April 2014 be presented to the next meeting.

8 ETHNIC MINORITY AND TRAVELLER EDUCATION TEAM (EMTET)  
FUNDING

John O'Connor, Head of Service – School Administration, introduced the report, which sought the approval of members of maintained schools only.

**4**  
**LINCOLNSHIRE SCHOOLS' FORUM**  
**26 JUNE 2013**

RESOLVED

That the recommendation to accept Option 3, as set out in the report, be approved.

Members of the public and press were readmitted to the meeting at this point.

**9**      ENERGY UPDATE

Doug Robinson, Sustainability Team Leader, introduced the report which provided an update on the recent activity and implementation of the Schools Collaboration on Resource Efficiency (SCoRE) programme.

During discussion, the following points were noted:-

- Further work was required to ensure that current maintenance programmes are linked with this programme.
- As this was a relatively new programme, it was acknowledged that issues were being encountered as the programme progressed but that these were being addressed. For example, it appeared that the SALIX scheme was available to academies at the present time.
- The possibility of making loans available to academies for this programme was being explored and contact had been made with the EFA.

RESOLVED

That the report be noted.

**10**      LINCOLNSHIRE SCHOOLS' FORUM MEMBERSHIP

Andrea Brown, Democratic Services Officer, introduced the report and explained that an election process would be undertaken prior to the next meeting to ensure that all vacancies were filled. Work would be required to ensure that a balance was reached in each of the groups whilst undertaking the election.

During discussion the following point was noted:-

- Although substitute forms had previously been sent to members of the Forum, very few had been returned. To ensure full representation, it was agreed that these be sent again.

RESOLVED

1. That the report be noted;
2. That Substitute Forms be circulated with a deadline for return;
3. That paperwork be corrected to show that Councillor Mrs Bradwell is not a Member of the Forum. That would not be permissible under DfE regulations.

11     SCHOOL FUNDING REFORM: FINDINGS FROM THE REVIEW OF  
2013/14 & ARRANGEMENTS AND CHANGES FOR 2014/15

Tony Warnock presented the report which provided the Schools Forum with recent Government announcements, outlined the principles the Local Authority was to adopt when responding to the reforms and the proposed next steps for this particular piece of work. The views of the Forum were also sought on the provisional ideas for dealing with the DfE's latest proposals.

During discussion the following points were noted:-

- If the sparsity factor was applied, it was confirmed that 73 primary schools and only eight secondary schools would qualify, The DfE's consideration of the proximity grammar schools in its sparsity calculations was unclear. The DfE had been contacted to request detailed information on how this guidance had been developed.
- Members took a view on the key changes announced by the Minister in light of the LA's provisional views, as set out in Appendix 2:-
  - Introduction of a sparsity factor - agreed
  - Greater flexibility to target the right level of lump sums available – agreed
  - Provision of funding to support good and outstanding maintained schools and academies through short periods of falling rolls – agreed
  - The amendment of the prior attainment factor – agreed
  - The application of a 10% threshold by LA's should schools choose to operate a mobility factor – agreed
  - The option in relation to Looked After Children – members suggested that this issue should be explored further prior to making a decision
  - Notional SEN and plans to set that at £6,000 per pupil – agreed

**RESOLVED**

1. That the report be noted;
2. That the comments noted above be considered before the LA drafts formal proposals for consultation with schools on any changes to school funding which may need to be made in 2014/15; and
3. That a request for nominations for the working group arranged for 24 September 2013 be sent to members of the Schools Forum after the meeting.

Councillor D Brailsford and Ms J Wheeldon left the meeting at this point and did not return.

**6**  
**LINCOLNSHIRE SCHOOLS' FORUM**  
**26 JUNE 2013**

12     ACADEMIES UPDATE

Tony Warnock introduced the report which provided the forum with the position of recent academy conversions as at 1<sup>st</sup> June 2013, based on the latest available pupil figures.

RESOLVED

That the report be noted.

13     WORK PROGRAMME

No changes were made to the work programme presented. One addition was made for consideration at the meeting scheduled for October 2013:-

1.Pathfinder Outreach Update Report (Gary Nixon)

RESOLVED

That the work programme and all changes therein be noted.

14     DATES OF FUTURE MEETINGS

The dates of future meetings of the Schools Forum were confirmed as follows:-

- Wednesday 9<sup>th</sup> October 2013 at 2.00pm
- Wednesday 15<sup>th</sup> January 2014 at 2.00pm
- Wednesday 23<sup>rd</sup> April 2014 at 2.00pm
- Wednesday 25<sup>th</sup> June 2014 at 2.00pm (AGM)

RESOLVED

That future dates be noted.

15     INFORMATION PACK

RESOLVED

That the items on the Information Pack be noted.

The meeting closed at 4.30 pm